



1147 Central Avenue, Needham, MA 02492
781-455-8860 / NeedhamHistory.org

Political Events and Receptions

We do not engage in or support partisan political endeavors. We will not endorse or support, or appear to endorse or support, a particular candidate or political party.

There will be no exceptions to the policies listed below.

The Needham History Center & Museum is available for rental for political events subject to the following conditions:

- All rentals are subject to availability of the facility, and the necessary parking requirements. Events that expect to draw more than 10-15 cars cannot be accommodated during school hours due to the school's parking needs.
- **Rental fees must be paid in full, and in advance.** Fees cannot be waived, nor is the member discount available for political rentals (ie, we cannot "donate" to the campaign in the form of a fee waiver or discount)
- The event may be sponsored by or on behalf of a particular candidate or party, but it must be **open to all members of the public.**
- The event shall not be publicized in a way that implies Needham History Center support of the candidate or party.
- **Campaign signs may not be displayed outside** – along the Newman driveway, along our walkway, at our door, or anywhere else within the Needham History Center's leased area.
- No political activity whatsoever on the day of elections, until 8:00 pm

The Needham History Center is available to rent for the following types of events:

- Constituent events organized by elected officials, such as holiday or other receptions, open houses, voter forums
- Post-campaign events, such as election-night receptions (not to start before 8:00 pm), or supporter thank-you parties
- Policy planning events, such as party Town Committee meetings or caucuses, LWV policy forums
- Campaign kick-off or open fund-raising events (no campaign signs displayed outside – see above)

The following types of events/activities are not permitted:

- Direct/targeted fund-raising events or phone banks
- Voter solicitation planning or GOTV activities
- Campaign headquarters or distribution points, no matter how temporary

Please call **Gloria Greis at 781-455-8860** or drop us a note using the contact form for more information.